
Refund Policy

POLICY

- 1 The table below provides the policy for refunds for participants who wish to cancel their registration for a SMA course or event.

Days Prior to Event	% Course/Event Fee	Alternative
15 days or more	25%	Transfer
8 – 14 days	50%	Transfer
7 days or less	No Refund	No Transfer

- 2 Should Sports Medicine Australia cancel a scheduled course or event due to unforeseen circumstances, a full refund will apply.
- 3 A written request for a refund in exceptional circumstances may be considered. Appropriate documentation must be supplied. All requests must be made in writing to the Executive Officer.

COMMENTS

- 1 In the event that a course participant wishes to transfer to another course, they will only be able to do it on one occasion for administration purposes. No refunds will apply if a course participant does not attend the alternate transfer course.
- 2 Transfers will not apply for scheduled events where a comparable transfer is not available within the calendar year. eg State Conference or Careers Day.
- 3 A refund policy statement will appear on all promotional course and event material.
- 4 The refund policy will be available in all possible formats (by email, on website, fax, mail) to facilitate requests.